

**F.No.17020(1)/2020**  
**Government of India**  
**Department of Social Justice & Empowerment**  
**(SCD-III)**

Shastri Bhavan, New Delhi,  
Dated 1st May,2020.

**OFFICE MEMORANDUM**

**Subject :** Release of Advance Grant-in-Aid as 1<sup>st</sup> installment for the year 2020-21 to the Implementing Agencies under Scheme of Grant in Aid to Voluntary and other organizations working for Scheduled Castes -reg.

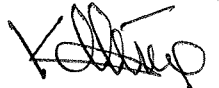
The undersigned is directed to refer to the subject cited above and to inform that with the approval of the Competent Authority, it has been decided to invite online proposals, through e-Anudaan portal (<http://grants-msje.gov.in/>), under Ongoing/Renewal category from the organisations already receiving grant from the Department under the Scheme Grant in Aid to Voluntary and other organizations working for Scheduled Castes as 1<sup>st</sup> installment for the FY 2020-21:

S.No	Document Name
1	Certified copy of the Registration Certificate under Societies Registration Act,1860 or Charitable Trust Act etc. and copy of PAN of the organization.
2	Annual Report for previous year (2019-20)
3	List of beneficiaries for previous year
4	List of Managing Committee Members
5.	Budget estimate for the year 2020-21
6	Audited Accounts comprising Balance Sheet, Income & Expenditure Statement and Receipt & Payment account for the year 2018-19, <b>alongwith an undertaking from the Organization that Audit accounts for 2019-20 will be submitted/uploaded by 30.09.2020 )</b>
7	<b>Utilisation Certificate(s):</b> 1. In the prescribed GFR-12A format for <b>grant</b> sanctioned during 2018-19, duly signed by the Chartered accountant and countersigned by the authorised signatory of the organization, <b>along-with</b> 2. Provisional UCs for the grants released during 2019-20 (In the prescribed GFR-12A format and duly signed by the authorised signatory of the organization)
8	Bank Authorisation Letter indicating Bank Name, A/C No., complete address, IFSC/MICR code etc
9	Agreement Bond/PSR in a non-judicial stamp paper Rs. 20(original to be sent to Ministry separately) (Organization to incorporated in the bond that they are not charging money from the beneficiaries for the services being provided)
10	Status of Compliance with the directions of proactive disclosures and installation of CCTVs; and if not complied so far , attach declaration that this will be complied by 30th September 2020.
11	Status of EAT Module implementation by the organization; if not done so far; attach declaration that this will be complied by 30th September 2020.
12	Justification for continuation of ongoing projects with supporting data.

Copy - 2.

2. **Last date** for submission of ongoing/renewal proposals under the scheme is **30.5.2020** through e-Anudaan portal of the Department **along-with above-referred supported documents**, failing which incomplete proposals shall be liable to be rejected.

s



(N.K.C.Thang) 1/5/20

Deputy Secretary to the Govt. of India.

1. All NGOs/VOs under the-scheme.
2. NIC, wing of the Department for making necessary changes in the portal and uploading the OM on the e-Anudaan portal.